

How to book a court using our new Online System

Step 1

By clicking "Book Court" from our website you will be directed to this screen. Use the "Click here to register" button to create your profile.

Step 2

Complete all the required details, and click "Register". You will then receive an email containing your username and password. Don't worry you can change your password once you log in for the first time!

Your Membership Details

Please complete the form below to register.

First Name:

Last Name:

Membership Number:

Email address:

Confirm email:

Security Question:

... and the answer:

Please type in the code on the right for verification

new code:

Verification:

By checking this box I confirm that all details entered are correct, and I agree to the WebAccess terms and conditions.

Please make sure all boxes are filled in correctly. Click Register to submit your details to the Club for application to WebAccess. Once approved, your login details will be emailed to you.

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Your username:

Your password:

New user? [Click here to register!](#)

Forgotten your Password? [Click here](#)

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Step 3

Once logged on you will be able to view available court times, your current bookings, and also make new bookings

To make a new booking click "New Booking" and select the type of court you would like to book using the drop down tab, then click the "Go" button.

WebAccess

Bookings Billing Profile Preferences

My Bookings **New Booking**

Make a new booking

Booking Options Site: Find:

Your Selection: Tennis at FrankLee on Wednesday 22 January 2014

View by:

Time	Outdoor Court1	Outdoor Court2
09:00		
09:30		
10:00		
11:00		
12:00		
13:00		
14:00	book	book
15:00	book	book
16:00	book	book
17:00	book	Football
18:00	book	Football
19:00	Football	Football
20:00	Football	book
21:00	book	book

Step 4

Next select the date you would like to book using this calendar, remember you can still only book 6 days ahead! And only 24hrs ahead for Squash Court 1

Step 5

Click "book" next to the time you would like, any unavailable courts will be shaded out. You will then be prompted to confirm this booking by selecting "Next" twice.

This will then direct you to a "Booking Confirmed" screen and an email will be sent to you to confirm this. You can also cancel bookings by selecting the "My Bookings" tab.

WebAccess

Bookings Billing Profile Preferences

My Bookings **New Booking**

Your booking has been successfully made

Make a new booking

Booking Options Site: Find:

Your Booking Selection: Squash at FrankLee on Tuesday - 28 January 2014 8:00 PM

Your Booking	
Club:	FrankLee
Price:	£2.70
Ref:	1413
Date:	Tuesday - 28 January 2014
Time:	8:00 PM to 8:45 PM (45 mins)
Info:	Squash Court 2 6 Day
Booked by:	Andy Sewell
Booked for:	Andy Sewell
Reminder:	1 hour(s) before by email
Confirmation:	By email
Payment:	later on check in
Booking Fee:	£2.70
Total:	£2.70
Amount Due:	£2.70