

Enrolment Form

Please write in block capitals:
All sections must be completed

Childs Name :

Date of Birth & Age :

Gender :

Parent / Guardian Name :

FLC Membership No :

Email Address :

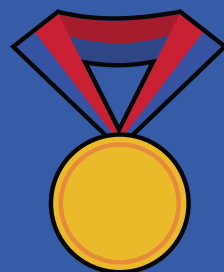
Mobile Phone Number :

PLEASE TICK CHOICES OF DAYS ATTENDING

Prices are per child per day

8.30am - 5pm each day	
Full Week	£80
OR	
Monday	£20
Tuesday	£20
Wednesday	£20
Thursday	£20
Friday	£20

Enrol at reception today



**No need to be a
member to enrol your
children, just an on
site ID Badge**



**email
dan.wright@frank-lee.com for
any questions or queries**



FRANK LEE HOLIDAY CLUB

**Monday 17th February -
Friday 21st February 2020**

Available for all children ages 6-12 years old. If your children are older or younger and want to attend please ask for the Duty Manager at reception for guidance.

8.30am - 5pm each day / £80 per child per week or £20 per child per day



Holiday club itinerary **Holiday Club Policy** and activities

During the week your children will do a variety of sports including Football, Tennis, Cricket, Invasion games, tag rugby and any other requests. our coaches will use the following as a guide.

8.30am- 9am	Registration
9am - 9.30am	House Rules
9.30am - 10.30am	Sports Activities
10.30am-11am	Break
11am - 12.30pm	Sports/Activities
12.30pm - 1.30pm	Lunch Break
1.30pm-3pm	Sports/Activities
3pm - 3.30pm	Break
3.30pm - 4.30pm	Sports / Activities
4.30pm - 5pm	End of day/Home time

Please help us by being on time to collect your child. Our coaches have other commitments after the club finishes.

Thank you for your co-operation

On the outside astroturf courts

Safeguarding & Child protection

- All staff working at the holiday club have enhanced DBS certification with copies held by the Frank Lee Centre
- Please provide us with any relevant medical history for your child prior to the start of the club

Refreshments

- Children must bring a pack lunch. The frank lee centre will provide drink and fruit for break times and lunchtimes.
- Please provide us with any dietary requirements

Toileting

- During holiday club we will have exclusive use of toilet facilities with double doors locked to ensure no adults can use.
- All toilet runs will have a member of staff to escort the children to and from the toilet.

Accident Reporting

- All accidents will be recorded in the accident report book found at the front desk with parents being informed at the end of the day/immediately depending on the severity.

Indoor Provision

- Whilst indoors children are provided with activities including: Board games, card games, colouring/ drawing, DVD's as well as some sport related indoor games. NB:we will endeavour to go outside unless there is severe weather
- Children can bring electrical items and screens into the club, however this is at their own risk and time used is limited to no more than 90 mins in a full day. Attendees are not permitted to use other children's screens or tablets.
- We will have pre booked slots in the sports hall when we can not go outside due to weather.

Outdoor Provision

- We have access/use of 2 outdoor multi-purpose pitches
- The group will be split into age/ability groups for competition and games
- Ratios for coach to children will be no more than 20:1
- If sunny please apply sun cream prior to the start of the day as our coaches cannot do this for you. Please provide a sun hat
- If raining please ensure your child has a coat and water proof clothing.
- It is helpful if your child wears trainers with sufficient soles so they do not slip/ Also sporting clothing.

Registering In / Out

- All children will be signed in by a member of staff on arrival
- All parents/carers must sign and time stamp sheet on collection

The important part

Does your child have any medical conditions our coaches should be aware of?

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Are you happy for your child to have their photo taken for certificates/prizes?

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Parent / Gaurdian Signature :

Print Name :

Date:



FLC staff to fill in

Amount Paid :.....

Staff Name :.....

Date :.....